

## **Sandwich Conservation Commission Minutes draft**

**August 24, 2016 draft**

**Commission Members Present:** Peggy Merritt, Bruce Borrows, Fred Lavigne, Jon Jakubos, Helen Gingras, Bud Martin, Jean Knox,(alternate),Sam Smith, (alternate).

**Commission Members Absent:** Priscilla Smith, Tracy Ripkey (alternate),Shaw Smith (alternate), Rick Van de Pol(alternate).

**#1 Call to Order:** The meeting was called to order at 7:00 PM.

**#2 Assignment of Alternates:** No alternates were assigned.

**#3 Approval of Minutes:** Jon moved to accept the minutes of July 27th, 2016 and Bud seconded. The minutes were approved with one minor correction.

### **Reports:**

#### **#4 Wetlands Permits/ timbering reports.**

Jon Jakubos and Fred Lavigne.

Fred Lavigne and Rick Van de Pol looked at property R10/27 A. The permit was approved.

A report from December 17th, 2015 that found deficiencies on Lot R20/35, noted that the deficiencies had been corrected by August 12th, 2016 as reported by the state.

A discussion about R 20/L65 ensued. Jon reported that he had called the state to inform them that we did not get the shoreline impact application permit for that project that had been approved. He had expressed concerns about the size of the parking area.

Peggy has contacted Miranda Adams, the DES shoreline protection specialist, by e-mail about this permit, who informed her that this permit application met the requirements for shoreline protection, thus it was approved.

Peggy sent a copy of this exchange to Catherine Graham, and also made a copy for the SCC file.

#### **#5 Trail Report:**

Helen Gingras reported that she is awaiting a reply from Jed Talbot, from "Off the Beaten Path" trail builders to give us an estimate on the trail repair work that we have requested.

Some ongoing maintenance has been performed.

#### **#6 Follow up on Use of Coolidge Fund Conservation Funds:**

Fred Lavigne had requested a reimbursement for \$100.00 from the Coolidge Fund ,that was paid by him to place a map at the Friends of Mead Base kiosk.

Peggy discussed this with Catherine who felt that the SCC is not authorized to issue the use of funds to other organizations without going through Town Meeting. Jon made a motion to table this item for now while Peggy speaks with the Trustees of Trust funds about this grant. Jean seconded the motion.

#### **#7 Report on Meadowbrook ad hoc Committee :**

Fred Lavigne is the SCC representative to the committee. Fred has reviewed the minutes from the last meeting of this committee. He noted that in the minutes from the ad hoc committee that there is a plan to mow the wetlands. Peggy also noted in the minutes that there is a mention of possibly removing the wetlands delineation signs as they reflect light at night.

Bruce asked for clarification on who is managing the Meadowbrook Property.

Fred will call Mike Yeager, the chair of the ad hoc committee, and also Jon Peaslee to determine the status of the plan to mow the wetlands.

#### **#8 Monitoring for the Emerald Ash Borer:**

Jean Knox reported that she met with Wendy Scribner of UNH, who is in charge of this project in Sandwich. She has found no evidence of this beetle in our traps. Jean will check the traps again at the end of the week. Jean is monitoring two of several traps that are located here in town.

#### **#9 2016 Conservation Easement Monitoring:**

Peggy reviewed the assignments for easement monitoring, and discussed the protocols for the process. She also distributed an information sheet with guidelines for the easement monitoring visit. She has requested that we complete our assignments by November 1<sup>st</sup>.

She also presented a report from Steve Walker on a recent visit to Sandwich to inspect two properties. He was accompanied by Fred Lavigne, Jim Hambrook (the surveyor for the properties), and Steve Swift. Steve Allison, the owner of one of the properties was also on one inspection.

Fred gave a report of the visit. There are some boundary questions on the outlot R15/lot1 which will need a survey.

A visit to the dam on Red Hill Pond with Mr. Allison the owner, centered on the ongoing problem with beaver activity. Mr. Walker noted that given the structure of the dam that it is very difficult to eliminate this activity.

There were a few other items noted that will be included in the monitoring reports.

#### **Correspondence:**

Peggy read two letters, one from each of the directors of the Five Days of Sandwich program Adam Weeks, and Jennifer Brady. Both were very enthusiastic about the opportunity to lead this program and were very grateful for the support of the SCC.

Jon made a motion to adjourn the meeting and Bruce seconded it.

The meeting was adjourned at 8:30 PM.

Respectfully Submitted,

Helen Gingras

The next meeting will be held on September 28<sup>th</sup>, 2016